

Sjaan Dance Academy 2026

Behaviour Policy

Our Ethos

At Sjaan Dance Academy, we believe dance teaches far more than steps. It builds discipline, respect, confidence, and kindness. We are proud of our warm, traditional studio culture where dancers of all ages feel safe, supported, and encouraged to be their best.

Expectations of Students

All students are expected to:

Treat teachers, staff, and fellow students with respect at all times

Listen carefully, follow instructions, and participate positively in class

Use appropriate language and behaviour within the studio

Keep hands to themselves at all times

Respect the studio space, mirrors, flooring, props, and equipment

Disruptive behaviour, unsafe conduct, or repeated lack of focus affects not only the individual but the entire class.

Physical Boundaries

Any form of unwanted physical contact is not acceptable

This includes tickling, pushing, grabbing, or inappropriate touching of any kind

Students must respect personal space at all times

We take physical boundaries very seriously to ensure all students feel safe and comfortable.

Managing Behaviour

If a behaviour issue arises:

1. A verbal reminder will be given
2. The student may be asked to sit out briefly to reset
3. Parents/carers will be informed if behaviour continues
4. Ongoing issues may result in further action, including temporary suspension or removal from class

Serious incidents may bypass these steps and be dealt with immediately.

Behaviour in Shared Spaces (Hallway & Waiting Room)

The behaviour expected inside the studio also applies outside of it.

While waiting in the hallway or waiting room, students are expected to:

Sit calmly and quietly

Use indoor voices at all times
Keep hands and feet to themselves
Respect other classes currently in session
Follow instructions from staff immediately

Running, shouting, rough play, climbing, or disruptive behaviour is not acceptable, as it distracts classes and compromises safety.

Parents are responsible for ensuring siblings behave appropriately while on the premises.

Partnership with Parents

We value open and respectful communication with parents. Behaviour expectations are a shared responsibility between home and studio, and we ask for your support in reinforcing these values.

Terms & Conditions

Enrolment & Fees

Enrolment confirms acceptance of all academy policies
Fees are charged per term and must be paid by the stated deadline
Fees are non-refundable and non-transferable
Missed classes due to illness, holidays, or other commitments cannot be refunded or made up
A full term's notice is required to leave the school
Notice must be given in writing via the official school email
If notice is not given, the following term's fees will still be payable

Attendance

Regular attendance is essential for progress and group work
If a student is unable to attend, we appreciate advance notice where possible
Persistent non-attendance may result in loss of place

Uniform & Appearance

Correct uniform must be worn for all classes
Hair should be neat and secure as required for the discipline
Jewellery should not be worn unless specified

Communication Boundaries

To protect staff wellbeing and family time:

Please use official school channels only (school email, Facebook, Instagram)
Do not message staff privately
Messages should be sent between 7am–7pm on weekdays
Weekend contact: Saturday & Sunday 7am–2pm only

Messages outside these times will be responded to during working hours.

Health & Safety

Parents must inform us of any medical conditions, SEND needs, or injuries
The academy is not responsible for injuries sustained due to undisclosed conditions
Students must not attend class if unwell or contagious

Shows, Costumes & Performances

Productions are a core part of our academy and require a great deal of time, planning, expertise, and financial commitment.
All choreography, casting, and costume choices are made by the teaching team
Costumes are selected to suit the choreography, theme, and overall production
Students and parents do not have creative input into costume or choreography decisions

Negative commentary, complaints, or criticism regarding costumes, shows, or creative decisions are not appropriate. Such discussions create unnecessary negativity and set a poor example for students.

By taking part in a show, families agree to trust the professional judgement of the academy. If a student is performing, they will wear the costume provided.

Photography & Media

Photos/videos may be taken for promotional purposes
Please inform us in writing if you do not consent

Termination of Place

Sjaan Dance Academy reserves the right to:
Refuse or terminate a student's place if behaviour or conduct is deemed inappropriate
Do so without refund if policies are repeatedly breached

Acceptance

By enrolling at Sjaan Dance Academy, parents and students agree to abide by all policies and understand that these are in place to protect the wellbeing, safety, and enjoyment of everyone in our dance family.